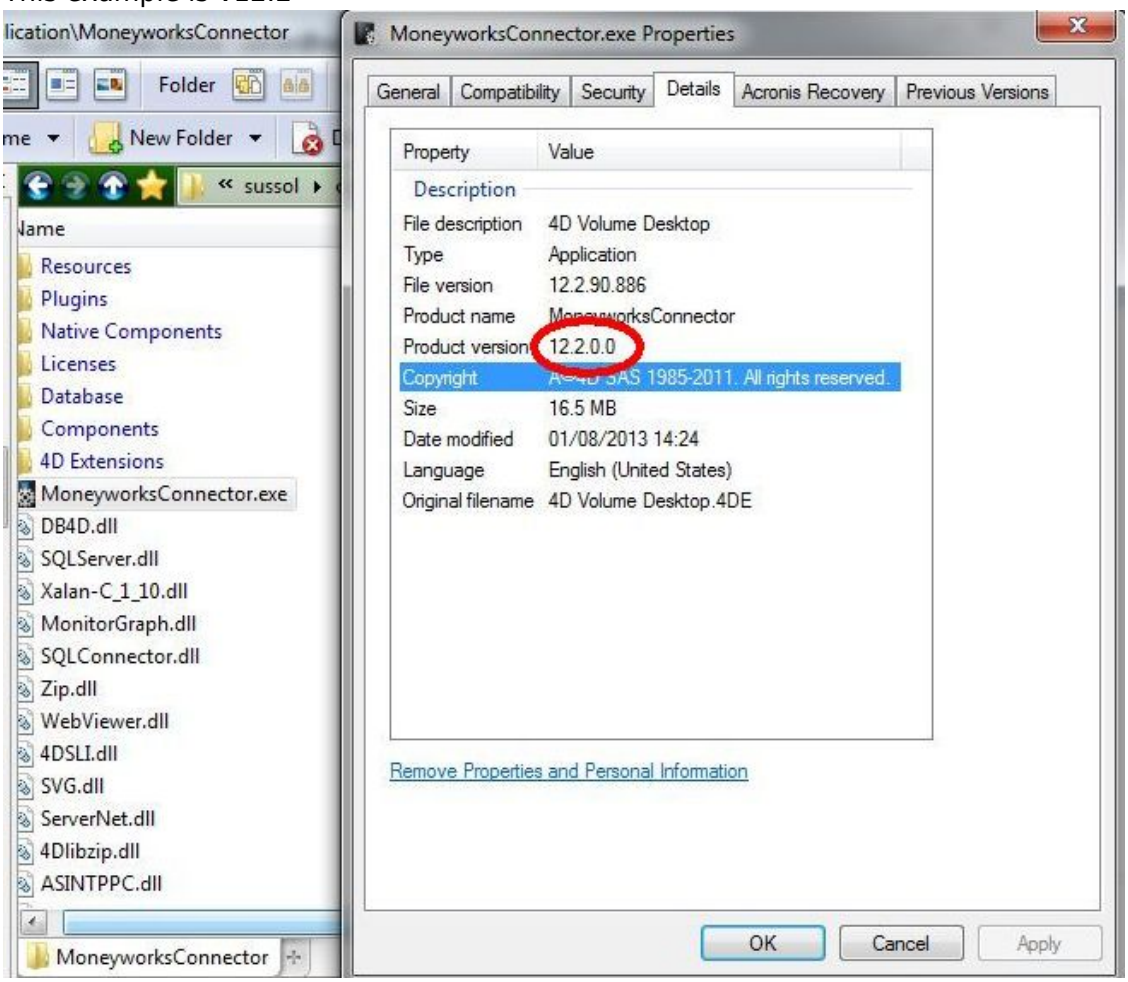
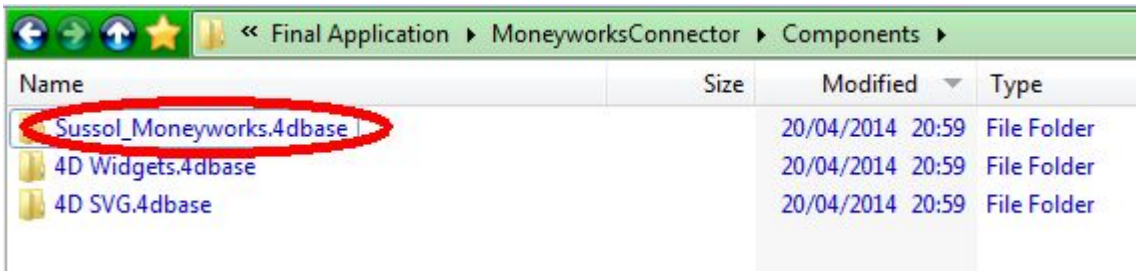
Important - please read first

If you've upgraded to Moneyworks v7.1.9, please download and install an updated version of the Moneyworks component:

- If you're using a recent version of the Connector (newer than October 2013), download the v13 version of the component here, otherwise download the v12 version here (or contact us to upgrade to the v13 version first).
    - To determine which version you have, right-click on MoneyworksConnector.exe, select Properties → Details
        - This example is v12.2



- Extract the contents of the downloaded zip file to somewhere on your hard disk
- Stop the Connector
- Copy the entire *Sussol_Moneyworks.4dbase* folder extracted from the zip file into the *Components* folder where the Connector has been installed, overwriting the existing folder of the same name

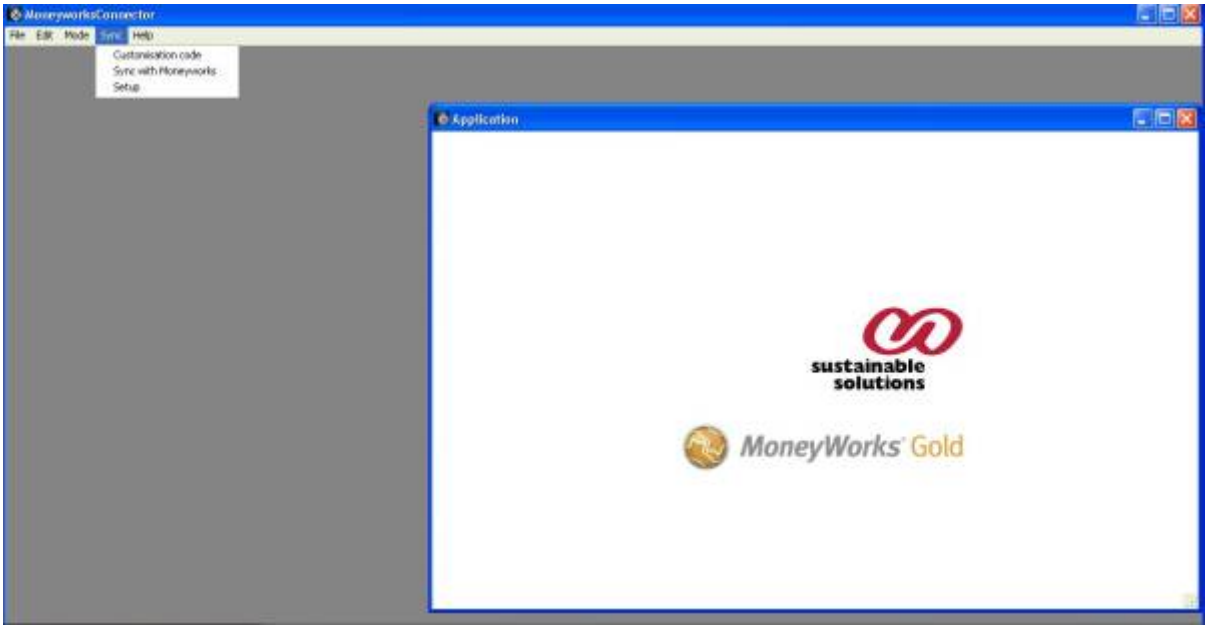


- Restart the Connector

Introduction

This is a standalone application (Windows or Mac) using our Moneyworks component which is designed to periodically (or manually) connect to Magento and import transactions into Moneyworks.

We call this process 'syncing', and it is controlled by the *Sync* menu items:



Entering the customisation code

Available from the *Sync* → *Customisation code* menu item. This code determines which options are available and must be entered first to enable the other menu items.

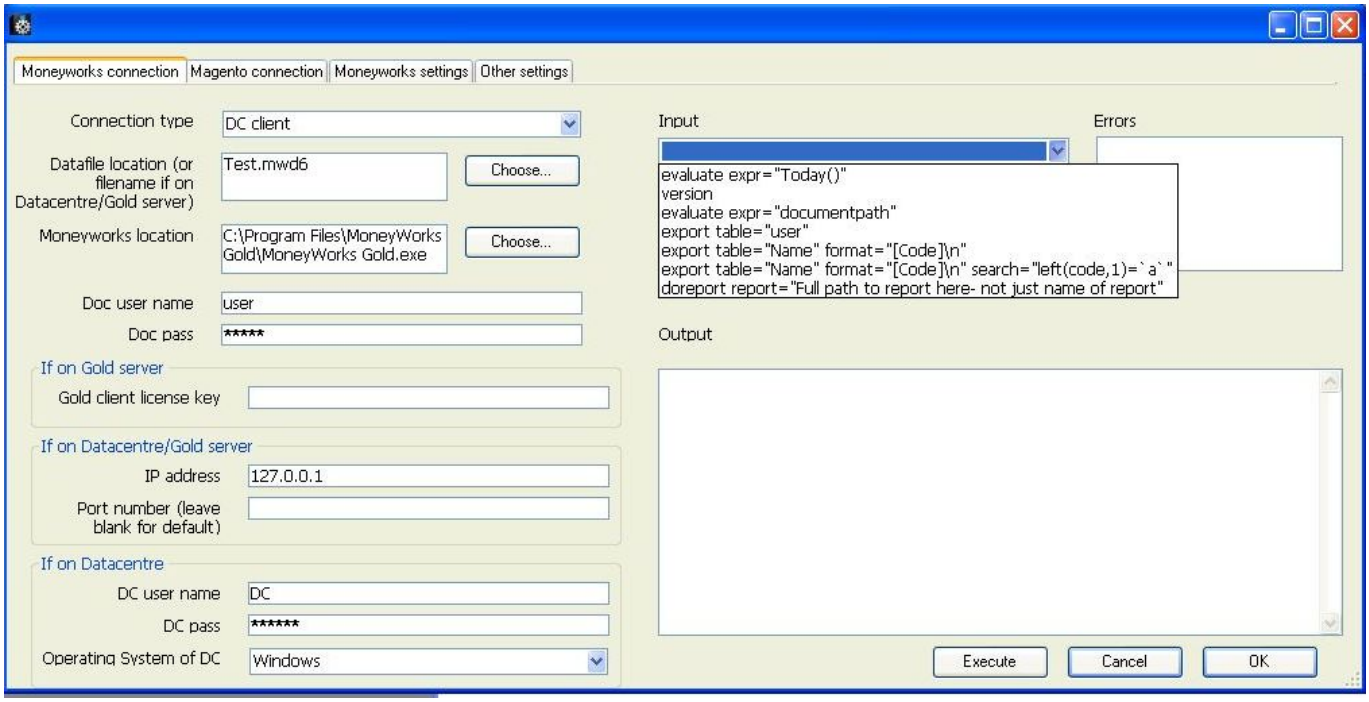
By default, the connector works on the basis that all customers and products have the same codes in Magento and in Moneyworks. However, it is also possible to allow customers to be automatically created in Moneyworks if they don't already exist. By default, the connector uses both name and code to determine if there's a match for either.

Setting up the sync parameters

Available from the *Sync* → *Setup* menu item. This consists of four tabs with settings for the Moneyworks connection and Magento connection parameters, and also some Moneyworks-specific options and advanced options to control the sync process.

Moneyworks connection

This tab controls how the Moneyworks Connector connects to Moneyworks:



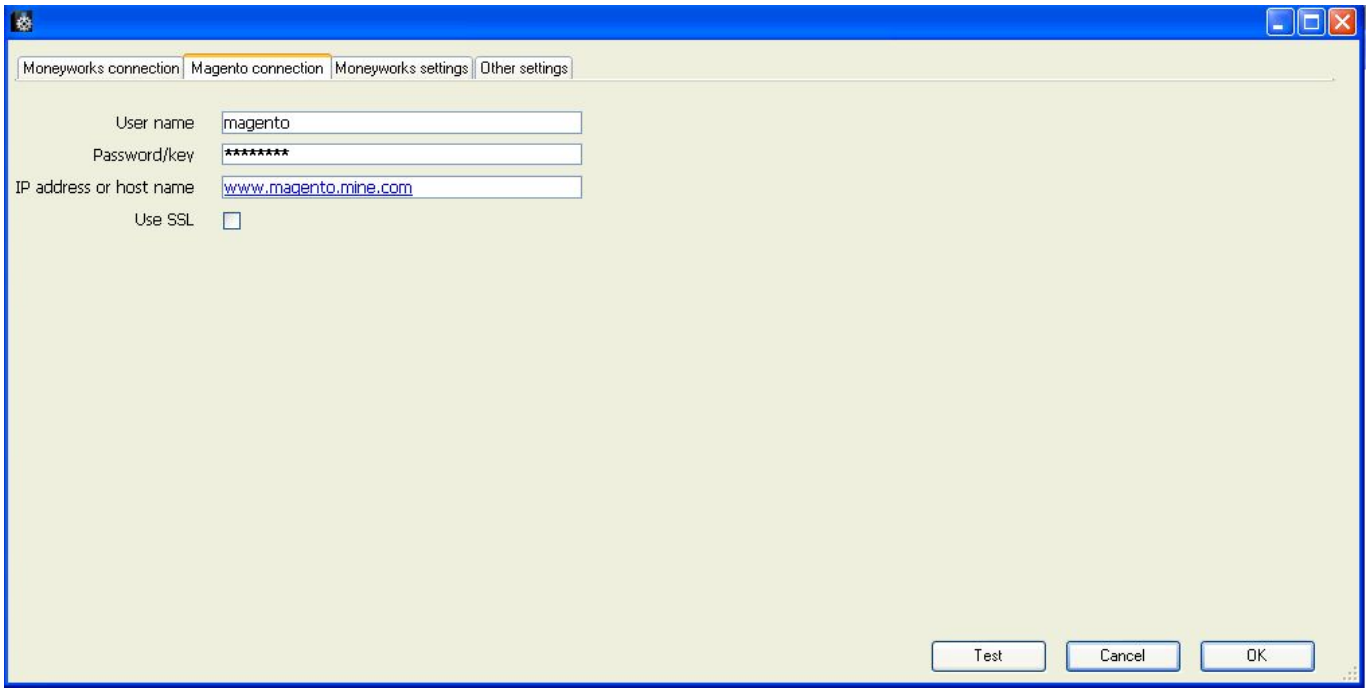
The left hand side of the tab allows you to enter the parameters for the Moneyworks connection:

- The connection type can be Local file, Gold client, or Datacentre client.
- The datafile location or filename must be entered (full path must be entered if a local file).
- The location of the Moneyworks executable must be entered.
- Enter the document user name and password (even if blank) in all cases.
- The Gold client license key is only needed if connecting to a Gold server.
- The server IP address and port number are not needed for connecting to a local file.
- The DC user name and password should be entered (even if blank) if connecting to a Datacentre server, and the operating system of the Datacentre server must also be selected in this case.

The right hand side of the tab allows you to send commands to Moneyworks (see the Moneyworks manual for details), and you can use the examples in the *Input* drop-down menu to check that the connection is setup correctly e.g. selecting *evaluate expr="documentpath"* and then clicking on the *Execute* button should return the Moneyworks document name/path in the *Output* box (and nothing in the *Errors* box). Clicking on *OK* will save the current connection settings, and *Cancel* will discard any changes made.

Magento connection

This tab controls how the Moneyworks Connector connects to Magento:

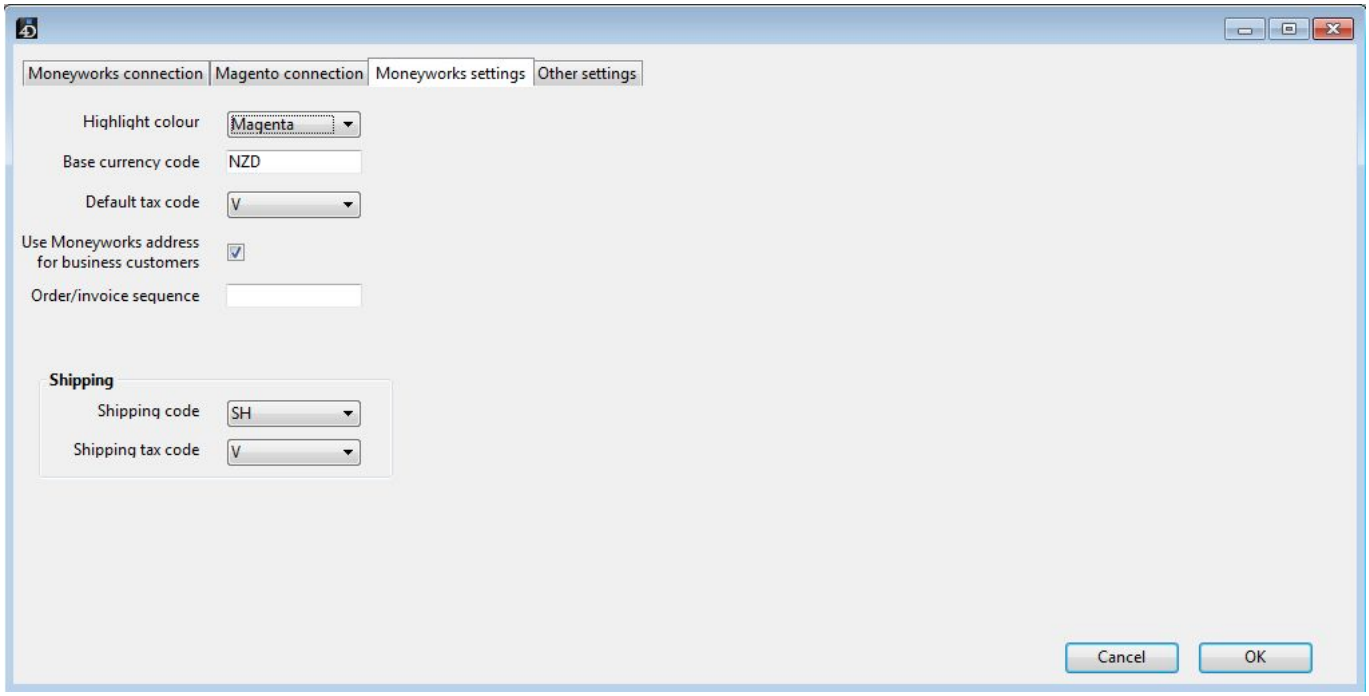


- Enter user name and password (API key) as supplied by the Magento site administrator.
- Enter the IP address or hostname of the Magento site.
- If a secure connection is required, check *Use SSL*.

Click on the *Test* button to verify the connection. Clicking on *OK* will save the current connection settings, and *Cancel* will discard any changes made.

Moneyworks settings

This tab allows you to customise how imported records appear in Moneyworks. When it is selected, the system attempts to read tax codes and shipping codes from the Moneyworks data file:

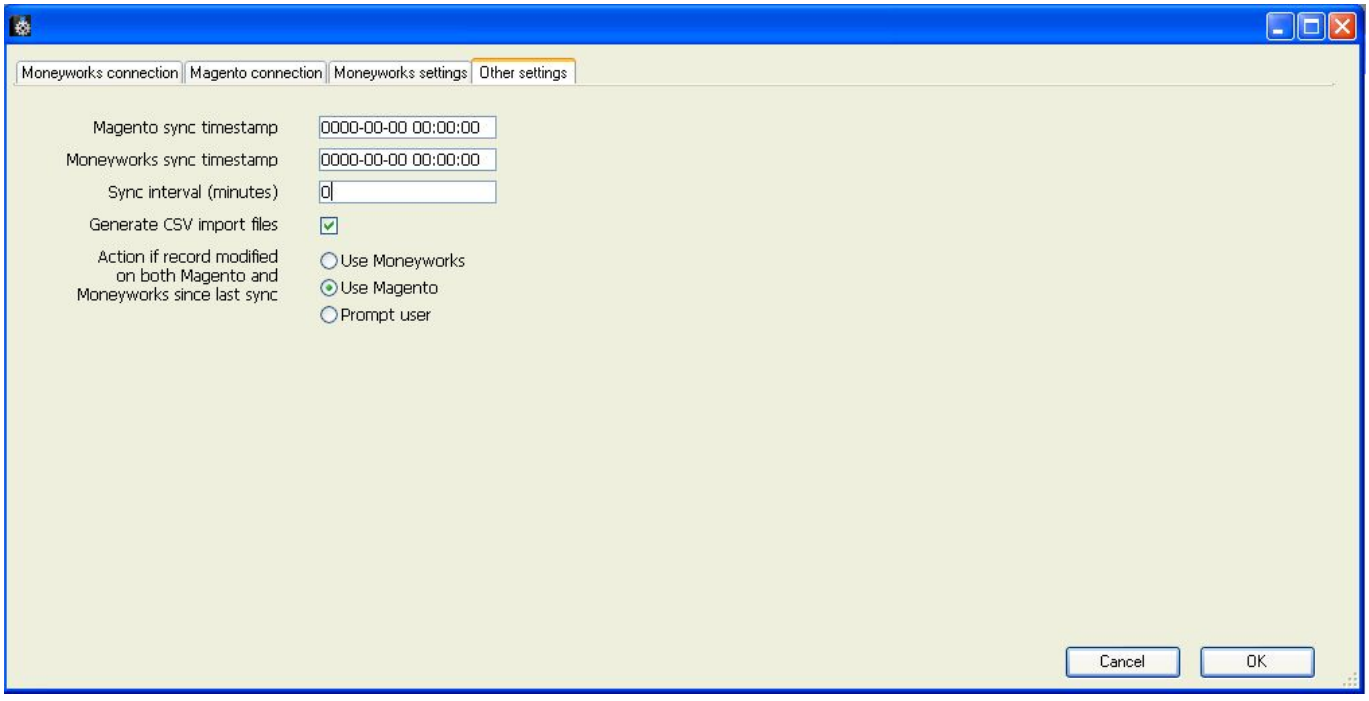


- *Highlight colour* controls how the imported records are coloured in Moneyworks.
- *Base currency code* should correspond to the base currency in the Moneyworks data file.
- The default and shipping tax codes are applied to orders which have a non-zero tax amount in Magento, otherwise the tax code is set to blank.
- If *Use Moneyworks address for business customers* is checked, then the mailing and delivery addresses are not passed across from Magento for customers which have a company name.
- If required, you can define a mask for the order/invoice sequence numbers e.g. “W00000000” means that the first transaction will be assigned a sequence number of “W00000001”, and so on. If left blank, Moneyworks will assign the next sequence number automatically. Depending on the customisation code entered, the same facility is available for assigning new customer codes.
- If set, the *Shipping code* is applied to all orders which have a non-zero shipping amount in Magento. This will normally be shown as an extra line in the invoice.

Note that most of these settings can be overridden by using a customised Moneyworks import map e.g. it may be necessary to have different tax codes for different transaction currencies, different types of product or different shipping destinations. In this case, the tax codes should be left blank here, and the connector will use the tax amounts as entered in Magento, and a customised import map, to work out which tax code to apply on a per-line basis.

Other settings

This tab controls the sync process itself:



- The Magento and Moneyworks sync timestamp fields control which records are imported into Moneyworks (and can be manually edited if needed e.g. to ignore failed records before a certain date):
  - Both refer to the local time on the Magento and Moneyworks server respectively (they can be in different time zones).
  - When a sync process has completed without errors, both timestamps are updated so that the records are not re-imported the next time (records imported into Moneyworks store

the corresponding Magento timestamp in one of the user/custom fields).
    - If there is an error, then the sync timestamps are not updated, and the next sync will retry to import the failed record(s), and skip any which have previously been imported successfully.
- If the *Sync interval* is set to any value other than zero, the connector will automatically attempt to perform a sync every X minutes. In this case, error messages are redirected to the log file (in the *Logs* folder) instead of popping up on the screen.
- If *Generate CSV import files* is checked, the connector won't delete the temporary CSV import files that it generates (in the *Database/Resources/Moneyworks_import* folder). These can be useful to diagnose problems as you can manually import them into Moneyworks (using the corresponding import maps in the *Resources* folder).
- In some circumstances, it is possible for the same record to have been modified both on Magento and in Moneyworks since the last time it was synced. You can choose to automatically use the Magento changes or the Moneyworks changes, or to be prompted each time there is a conflict.

Initial setup of Moneyworks datafile

- Make sure that the item codes in Moneyworks are the same as those in Magento.
- Make sure that the customer codes in Moneyworks are the same as those in Magento.
- Make sure that there are open periods in Moneyworks for all of the transactions that you want to import from Magento.
- Make sure that there is at least one shipping method defined in Moneyworks, and that the “we sell this” box is checked.
- Make sure that the base currency in Moneyworks has been set correctly.
- Make sure that the tax codes in Moneyworks have been setup correctly, with the same rates as in Magento.

Common errors

- No period has been opened in Moneyworks for a new transaction
- If you're connecting to a local datafile, make sure it isn't already open in Moneyworks
- Mismatch between the item codes in Moneyworks and those in Magento

When an import fails, then the next sync will restart from the same point as the previous one, so any records deleted in Moneyworks may magically be resurrected! If the import error cannot be fixed, then it can be ignored by manually setting the timestamps on the *Other Settings* tab to a time after the timestamp of the offending record.

Troubleshooting

1. Check log file created for each sync in the *Database/Logs* folder.
2. Switch on *Generate CSV import files* on the *Other Settings* tab - this creates CSV files in the *Database/Resources/Moneyworks_import* folder, which can then be manually imported into Moneyworks (using corresponding import map in the *Database/Resources* folder).
3. If connecting to Magento, enable XML debugging (enter “debug_xml_on” as a customisation

code, and “debug_xml_off” to switch it back off again) - creates XML files for each Magento API call in the *Database/Resources/Moneyworks_import* folder.

Appendix: Magento API fields used by Connector

- customer.info.customer_id
- customer.info.firstname
- customer.info.lastname
- customer.info.middlename

- sales_order.info.billing_address.city
- sales_order.info.billing_address.country_id
- sales_order.info.billing_address.postcode
- sales_order.info.billing_address.street
- sales_order.info.increment_id
- sales_order.info.payment.additional_data
- sales_order.info.payment.method
- sales_order.info.shipping_address.city
- sales_order.info.shipping_address.company
- sales_order.info.shipping_address.country_id
- sales_order.info.shipping_address.postcode
- sales_order.info.shipping_address.street

- sales_order.list.customer_firstname
- sales_order.list.customer_id
- sales_order.list.customer_lastname
- sales_order.list.customer_middlename
- sales_order.list.order_id
- sales_order.list.state

- sales_order_invoice.info.created_at
- sales_order_invoice.info.grand_total
- sales_order_invoice.info.increment_id
- sales_order_invoice.info.invoice_id
- sales_order_invoice.info.items.discount_amount
- sales_order_invoice.info.items.item_id
- sales_order_invoice.info.items.name
- sales_order_invoice.info.items.qty
- sales_order_invoice.info.items.row_total
- sales_order_invoice.info.items.row_total_incl_tax
- sales_order_invoice.info.items.sku
- sales_order_invoice.info.items.tax_amount
- sales_order_invoice.info.order_currency_code
- sales_order_invoice.info.order_id
- sales_order_invoice.info.order_increment_id
- sales_order_invoice.info.shipping_amount
- sales_order_invoice.info.shipping_tax_amount
- sales_order_invoice.info.state
- sales_order_invoice.info.store_id
- sales_order_invoice.info.updated_at

- sales_order_invoice.list.increment_id
- sales_order_invoice.list.order_id
- sales_order_invoice.list.updated_at

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